



**City of Santa Barbara**  
Airport Department

**DATE:** December 15, 2010

**TO:** Airport Commission

**FROM:** Karen Ramsdell, Airport Director

**SUBJECT:** Lease Agreement – AIRPORT CONNECTION, INC, dba Roadrunner Shuttle & Limousine Service

---

**RECOMMENDATION:**

That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Airport Connection, Inc, a California Corporation, dba Roadrunner Shuttle & Limousine Service, for 120 square feet of office space in Building 258, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$149, exclusive of utilities.

**DISCUSSION:**

The subject Premises is located south of Hollister Avenue in an Airport Facilities (AF) zone.

Roadrunner has operated an Airport Shuttle at the Airport and leased one parking space behind the Super 8 Motel on Fairview Avenue since September 1, 2008. Based in Camarillo, the shuttle serves Ventura and Santa Barbara Counties. Roadrunner initially wished to lease a small office to handle administrative functions in the Santa Barbara area beginning November 1, 2010. This request was approved by Airport Commission on October 20, 2010. Due to budgetary considerations, they subsequently elected to delay occupancy of the space until January 1, 2011. The use conforms to existing zoning.

The proposed monthly rental is based on a rate of \$1.24 per square foot for office space, and is comparable to other buildings on the Airport for similar use and in similar condition. In addition, Roadrunner will pay \$20 per month for utilities and janitorial fees.

The proposed Lease Agreement has been reviewed and determined to be exempt from environmental review.

**PREPARED BY:** Business & Property Division

**ATTACHMENT:** Map